

# Accelerated Funding

Phone: 303-226-4204 Fax: 303-632-6297

## CUSTOMER CHECKLIST

Customer(s) Names: \_\_\_\_\_ (Date) \_\_\_\_\_

Loan Officers Name: \_\_\_\_\_ Phone: \_\_\_\_\_

EST. Closing Date: \_\_\_\_\_ Closing Time: \_\_\_\_\_ Lock Exp. \_\_\_\_\_

Please sign and complete all documents in this package \_\_\_\_\_

Payoff balances for all debts, with account name and balance(s) \_\_\_\_\_

Two (2) current pay stubs for each borrower \_\_\_\_\_

Previous w-2's or 1099's (2) years for each borrower \_\_\_\_\_

A copy of your 1<sup>st</sup> & @nd Mortgage payment coupon or billing statement. \_\_\_\_\_

A copy of current Mortgage Note or Deed of Trust. \_\_\_\_\_

A copy of two months Bank statements (checking or savings). \_\_\_\_\_

A copy of current homeowners insurance policy \_\_\_\_\_

A clear copy of your driver(s) license and social security card(s) \_\_\_\_\_

Copy of Bankruptcy discharge papers all schedules (If Applicable). \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

*Important please read: While waiting for your loan to close, please adhere to the following guidelines. This will prevent delays or problems in the closing process. If any of these conditions change please notify your loan officer at once.*

1. Do not quit or change your current employment status.
2. Do not sale property, or change your place of residence.
3. Do not have your credit report accessed for any reason.(may lower credit score)
4. Do not purchase anything on an installment or revolving basis.
5. Do not transfer credit card balances, or open new credit accounts.
6. Do not co-sign for anyone on anything